

COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, March 18, 2003
At 4:00 p.m. – City Council Chambers

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PRESENT: **Mayor D. Canfield**
 Ron Lunny - **Councillor**
 Don McDougald - **Councillor**
 Rory McMillan - **Councillor**
 Ingrid Parkes - **Councillor**
 Ted Szajewski - **Councillor**
 Colin Wasacase - **Councillor**
 B. Preisentanz - **CAO**
 J. McMillin - **City Clerk**

A. At 4:00 p.m., Barb Manson attended the meeting to present the winning photo design of the Gateway Sign Contest. 45 entries were received including many from the local schools, all of which are on display at the Library until this Friday.

The Committee chose the Old Time Sign design and they intend to make a generous contribution by providing the signs at a significant savings for the City.

Murray MacDonald of Old Time Signs was in attendance and advised the "nautical themed" signs are 12' x 12' in size. Council extended their thanks and appreciation to Murray and Debbie MacDonald for their contribution and their community support.

Barb Manson advised she has given a sneak preview of the design to Harbourtown Centre and LOWBIC.

It is hoped the signs are erected in the City before July and definitely before the judges are here for Communities in Bloom.

- B. RESOLUTIONS PREPARED FOR *Monday, March 24/2003*:~
- Confirm Minutes
 - Approval of Accounts
 - Confirmatory By-law
 - Adjournment

FINANCE & ADMINISTRATION

1. Bill 175-Sustainable Water and Sewage Systems Act F.Y.I.
Councillor McMillan gave a brief overview of the Bill for Council's information.

2. Ne-Chee Friendship - National Aboriginal Day Proclamation
RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim Saturday, June 21, 2003 as "National Aboriginal Day" in and for the City of Kenora.

Recommendation approved.

Joanne

**3. Attendance at 2003 NOMA Conference May 1-3 Fort Frances
RECOMMENDATION:**

THAT authorization be hereby given for a combination of five (5) Council and Staff Members to attend the Annual Conference of the Northwestern Ontario Municipal Association (NOMA) taking place in Fort Frances, May 1 to 3, 2003; and further

THAT all eligible expenses in accordance with the Travel and Per Diem Policy be hereby authorized.

Recommendation approved.

Joanne

**4. Endorsation of Resolutions Policy
RECOMMENDATION:**

THAT Council adopt Policy No. C-C-9-1 being an "Endorsation of Resolutions" Policy; and further

THAT this Policy take effect immediately and be included in the City's Municipal Policy Manual.

The draft policy is to include that if an urgent resolution is brought forward that it can be placed on a Council Agenda as well as Committee of the Whole.

Joanne

Recommendation approved.

Joanne

**5. A.M.O 2003 Membership Renewals
RECOMMENDATION:**

THAT Council hereby authorizes payment of the 2003 Membership for the Association of Municipalities of Ontario (AMO) in the amount of \$3,133.70.

Recommendation approved.

Joanne

**6. Finance & Administration Summer Student
RECOMMENDATION:**

THAT Council approve the hiring of a summer student in the accounting area of the Finance & Administration Department, contingent on approval of funding for this position in the 2003 operating budget; and further

THAT Council authorize the Human Resources Manager to commence the hiring process.

Recommendation approved.

Joanne

**7. LOW District Hospital Request Support for Underserviced
Area Designation for Radiologist
RECOMMENDATION:**

THAT the City of Kenora advise the Ministry of Health and Long Term Care – Underserviced Area Program, of the City of Kenora’s support for an Underserviced Area Program designation for a second fulltime Radiologist at Lake of the Woods District Hospital.

Recommendation approved.

Joanne

8. City of Kenora Health & Safety Policies

RECOMMENDATION:

That Council of the City of Kenora approve the 2003 City of Kenora Health & Safety Policy and Procedure Manual.

Recommendation approved.

Joanne

9. LOW Pow-Wow Club – Donation Request

Committee recommended that the City authorize a donation to cover the cost of the arena ice surface rental for the Lake of the Woods POW WOW Club for its event taking place April 18 to 20, 2003.

The cost associated for this rental is to be confirmed and a resolution prepared for March 24.

Bill

10. Appointment to Kenora Non-Profit Housing Authority

RECOMMENDATION:

THAT John Clifford be hereby appointed to fill a vacancy on the Kenora Non-Profit Housing Authority to November 30, 2003.

Recommendation approved.

Joanne

11. Proclamation – “Daffodil Month”

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim the month of April, 2003 as “Daffodil Month” in and for the City of Kenora.

Recommendation approved.

Joanne

OTHER BUSINESS:

Bronco Girls Hockey Team - OFSSA

RECOMMENDATION:

THAT authorization be hereby given for the donation of 250 pins to the Beaver Brae Bronco Girls Hockey Team for the provincial tournament taking place at the end of March, 2003 in Mississauga.

Recommendation approved (letter only).

Joanne

COMMUNITY SERVICES COMMITTEE

1. Kenora Thistle Rink

HOLD

2. Recreation Summer Student Placement

RECOMMENDATION:

THAT Council of the City of Kenora approve the hiring of one summer student, who is enrolled in and returning to a post secondary recreation program, to support the delivery of special events and recreation programs within the City for 16 weeks at a rate of \$12 per hour; and further

That the Community Services Manager be authorized to fill the respective position and to establish the employment terms of reference in consultation with the Human Resource Manager according to the Municipal Hiring Practices and Regulations.

Recommendation approved.

Joanne

3. Coney Island Park Maintenance

RECOMMENDATION:

THAT the following tenders for the Operation and Maintenance of the Coney Island Park & Store for a two (2) year term be hereby received:-

- Hugo Heidenger - \$ 25,000.00 + GST
- Wave 5 Vacations Inc. - 25,000.00 "
- Skye's The Limit - 22,000.00 "
- Wesley Reid - 22,000.00 "
- Janice Johnson - 19,975.00 "
- Scott & Derek Coffey - 17,800.00 " ;and further

THAT the tender in the amount of \$17,800.00 (plus GST) received from Scott Coffey & Derek Coffey for a two year term, be hereby accepted.

Recommendation approved.

**Joanne
Paulette**

4. Gateway Entrance Signs (Barb Manson to present photos)

RECOMMENDATION:

THAT Council of the City of Kenora accept the submission from Old Time Signs as the official City of Kenora Gateway Entrance Sign; and

THAT Council approve up to a maximum of \$2,000 (two thousand dollars) for site preparation and landscaping; and further

THAT Council approves an in-kind contribution of City of Kenora staff for site preparation, landscaping and installation.

Recommendation approved.

Joanne

EMERGENCY SERVICES

n/a

OPERATIONS COMMITTEE

1. Re-naming of certain Streets to "Lakeside Lane" HOLD

TABLED RECOMMENDATION:

THAT in accordance with the Municipal Act, Council hereby approves re-naming those areas commonly known as Poplar Lane, Chapel Street and Lakeside Beach to "Lakeside Lane" in and for the City of Kenora; and further

THAT three readings be given to a by-law once the requirements of the Municipal Act have been met with respect to advertising this change and the holding of a public meeting for this purpose.

This item is to be further reviewed and discussed by the 9-1-1 Committee and a recommendation brought forward to Committee of the Whole with a plan and map of the identified areas and confirmed street name(s) for the area(s) in question.

Bill

2. Traffic Regulation – Valley Drive and Gunne Crescent HOLD RECOMMENDATION:

THAT Traffic Bylaw 127-2001 be amended as follows:
Schedule "O" – Stop Signs at Intersections

DELETE:

Intersection **Facing Traffic**
Valley Drive and Heenan Place/ west bound on Valley Drive
Seegmillar Avenue

Valley Drive and Heenan Place/ east bound on Valley Drive
Seegmillar Avenue

ADD:

Intersection **Facing Traffic**
Valley Drive and Gunne Crescent west bound on Valley Drive

Valley Drive and Gunne Crescent east bound on Valley Drive

Valley Drive and Gunne Crescent south bound on Gunne Crescent;
and further

THAT the Bylaw come into effect upon its third and final passing and upon the installation of the necessary regulatory signs.

3. Landfill Liaison Committee-Terms of Reference RECOMMENDATION:

THAT the Terms of Reference for the Landfill Liaison Committee be revised to include a membership of nine (9) with the additional appointment comprised of one (1) representative from Wilderness Heritage and Community Keepers Organization (WHACKO); and further

THAT the revised Terms of Reference be adopted by Bylaw; and further

THAT Val Macins be appointed as WHACKO's representative to the Landfill Liaison Committee, effective March 24th, 2003, with a term to expire November 30, 2003.

Recommendation approved (resolution and by-law).

Joanne

4. Tender Class 2 Aggregate-2003 (Prime & Surface Treatment) RECOMMENDATION:

THAT the tender for the supply and delivery of Class 2 Aggregate, as specified, be awarded to DeGagne Construction Materials, Kenora, Ontario,

in the amount of \$11.13 per tonne (taxes included) pending approval of the proposed aggregate.

Recommendation approved.

Joanne

5. Tender for Granular "A" - 2003

RECOMMENDATION:

THAT Part "A" of the tender for the supply and delivery of 4500 tonnes of Granular "A" material, as specified, be awarded to DeGagne Construction Materials, Kenora, Ontario in the amount of \$13.77 per tonne (taxes included) pending approval of the proposed aggregate; and further

THAT the attached ranking list for the supply only of Granular "A" material from private pits for the period commencing May 1, 2003 be hereby accepted and adopted.

Recommendation approved.

Joanne

6. Jake Brakes – Jones Road

RECOMMENDATION:

THAT Bylaw 116-2001 be amended to grant permission for the use of engine Compression Exhaust Style Brakes between the hours of 7:00 a.m. and 11:00 p.m. on the Jones Road, between Highway 17-A Kenora Bypass and the main truck entrance into the Trus Joist TimberStrand Mill.

HOLD

Mike Strecker and the Trucker's Association are to be invited to make a deputation before the Operations Committee on March 26 to discuss this item.

Warren Sp.

7. Reduced Load Regulation

RECOMMENDATION:

THAT Council amend Schedule "A" to By-law No. 48-2000 being a by-law to designate and regulate reduced load restrictions, which identifies a revised inventory of the respective municipal roads affected by reduced load regulation.

Recommendation approved (resolution and by-law).

**Joanne
Paulette**

8. International Building Safety Week - Proclamation

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim the week of April 6th to 12th, 2003 as "International Building Safety Week" in and for the City of Kenora.

Recommendation approved.

Joanne

9. Household Hazardous Waste Collection Days- June 21 & 22

RECOMMENDATION:

THAT the tender received from Miller Environmental Corporation, Winnipeg, Manitoba, using Gaylord Box disposal method in the amount of \$19,450.00 plus \$1,361.50 GST for a total of \$20,811.50 per Household Hazardous

Waste Collection Day, be hereby approved.

Recommendation approved.

Joanne

Committee commended the Water and Sewer Department (2 full crews) on the great work, time and effort in getting waterlines thawed for residents that have been taking place as a result of the recent weather (up to 6 or 7 lines a day.) It was noted the crews are putting in many long hours and are trying to do their best to get service back to their customers.

PROPERTY & PLANNING COMMITTEE

1. Service Delivery Options – Ontario Works HOLD

2. Request for Special Meeting for Zoning By-Law Amendment

RECOMMENDATION:

THAT in order to accommodate an improvement to the environmental conditions on the Sunset Strip Husky property and to ensure that the traveling public is minimally impacted the Planning Department recommends the following:

THAT the Council of the City of Kenora call a special meeting of Council to read and pass a zoning by-law amendment on Tuesday, April 8th, 2003 at 4:00 p.m.

Joanne

Recommendation approved.

It was noted the Agenda for April 8 will commence as follows:-

- 3:30 p.m. – Suzanne Broten (In-Camera)**
- 3:45 p.m. – Public Meeting – Re-zoning Application**
- 4:00 p.m. – Special Meeting – Adoption of Re-zoning By-law**
- 4:05 p.m. – Committee of the Whole**

Council

UTILITIES & COMMUNICATIONS COMMITTEE

n/a

OTHER BUSINESS

Proclamation – “Toonie for Autism Month” – April

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim the month of April, 2003 as “Toonie for Autism Month” in and for the City of Kenora.

It was noted this same Proclamation has been requested for the month of October, 2003 and another resolution will be processed closer to that time.

Joanne

Recommendation approved.

F.C.M. Conference – Winnipeg – Who Will Attend?

A resolution was approved earlier for a total of five (5) Council and Staff Members to attend this Annual Conference in Winnipeg. Mayor Canfield, Councillors Szajewski, Wasacase and Parkes indicated an interest, as well

as Bill Preisentanz and Jeff Port. Paulette to confirm.

Part of the FCM program includes a side trip to Kenora and this is noted in the Conference material. It was recommended there be tourism staff at the bus to meet the Delegates when they attend Kenora and have tourism packages available for them.

Public Works Relocation Project

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the entering into of an agreement with the Northern Ontario Heritage Fund Corporation to provide funding for the Public Works Relocation Project.

Recommendation approved (resolution and by-law).

Motion required adjourning to Closed Meeting:

Moved by R. McMillan, Seconded by T. Szajewski, and Carried:

THAT this meeting be now declared closed at 5:30 p.m.; and further

THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.

No action as a result of Closed Session.

Paulette

**Joanne
Paulette**

